The Great Hall

- 6x6, x 4.2m screen
- Recommended 16:10 ratio
- Up to 6 handheld and 6 lapel microphones
- 9 top table microphones
- 6 top table display screens
- Built in PA system
- Barco 20000 Lumen Laser projector. 4k
- Uplighters
- Stage spot lights
- 5.7m x 9.1m stage
- 2 x 3 phase 63amp sockets
- 120cm x 64cm x 56cm Lectern
- Audio recording on to MP3 of WAV formats
- PowerPoint Recording
- Analog way seamless switcher
- Wired connection speed exceeding 20mb
- HDMI or VGA connection
- Induction loop
- Barco click share – wireless screen connector
- 6 x moving head lights
- Dedicated AV technician included for all events
The Council Chamber

- Four 75” LED screens
- Recommended 16:9 ratio
- Top table for up to 9
- Induction loop
- Video Conference
- 97 individual push to talk microphones
- PTZ ceiling mounted cameras
- 6 personal hearing aid seats
- Built in PA system
- Countdown clock
- In built voting system
- Audio recording on to MP3 or WAV formats
- Tiered seating
- 118cm x 60cm x 50cm Lectern
- Individual power points for laptops
- Wired connection speed exceeding 20mb
- HDMI or VGA connection
The Lutyens Suite - Snow and Paget rooms

Paget room:
- Screen size: 3m x 2m portable screen. 4500 lumen ViewSonic projector
- Screen ratio: 16:10
- Power: 8 floor connection boxes, 13amp power
- Sound: Built in mixing desk and 4 x speakers, induction loop, up to 5 x handheld microphones & 3 x lapel microphones, Audio recorder
- *Sound can be linked with the Snow Room

Snow Room:
- Screen size: 2.5m x 1.5m portable screen, 4500 lumen ViewSonic projector
- Screen ratio: 16:10
- Power: 5 floor connection boxes, 13amp power
- Sound: Built in mixing desk and portable speakers, induction loop, up to 4 x handheld microphones & 2 x lapel microphones, Audio recorder
- *Sound can be linked with the Paget Room
Princes room:
- **Screen size:** 2.5m x 1.5m portable screen, 4500 lumen ViewSonic projector
- **Screen ratio:** 16:10
- **Power:** 2 floor boxes
- **Sound:** Built in mixing desk, 2 handheld microphones

Courtyard Suite:
- **Screen size:** Two 9ft x 5ft built in screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 4:3
- **Power:** 10 floor boxes
- **Sound:** Built in mixing desk, induction loop, up to 4 handheld microphones & 2 lapel microphones
- Barco Click Share – Wireless screen connector
- Clearone microphone system for Video Conference

Worcester Room:
- **Screen size:** Four 55” LED video wall monitors
- **Screen ratio:** 16:9
- **Power:** 3 floor boxes
- **Sound:** 8 ceiling mounted speakers, 2 handheld microphones & induction loop
- Barco Click Share – Wireless screen connector
- Clearone microphone system for Video Conference
Anderson room:
- **Screen size:** 9ft x 5ft built in screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 16:9
- **Power:** 4 floor boxes
- **Sound:** Built in mixing desk, up to 2 handheld microphones and 1 lapel microphone
- Barco Click Share – Wireless screen connector
- Videoconference capabilities

Barnes Room:
- **Screen size:** 6ft x 3.8ft built in screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 16:9
- **Power:** 2 floor boxes
- **Sound:** PC audio only
- Videoconference capabilities

Murrell Room:
- **Screen size:** 9ft x 5ft built in screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 16:9
- **Power:** 4 floor boxes
- **Sound:** Built in mixing desk, up to 2 handheld microphones and 1 lapel microphone
- Barco Click Share – Wireless screen connector
- Clearone microphone system for Video Conference
Harvey room:
- **Screen size:** 10ft x 6ft built in screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 16:9
- **Power:** 7 floor boxes
- **Sound:** Built in mixing desk, induction loop, up to 3 handheld microphones & 1 lapel microphones
- Barco Click Share – Wireless screen connector
- Videoconference capabilities

Bevan Suite & Black Room:
- **Screen size:** 10ft x 6ft built in screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 16:9
- **Power:** 8 floor boxes
- **Sound:** Built in mixing desk, induction loop, up to 3 handheld microphones & 1 lapel microphones
- Barco Click Share – Wireless screen connector
- Videoconference capabilities

Lister Fleming Suite:
- **Screen size:** Two 65” 4K LG LED Screens
- **Screen ratio:** 16:9
- **Power:** 2 floor boxes
- **Sound:** PC audio only
- Videoconference capabilities
Jenner & Simpson rooms:
- **Screen size:** 65” 4K LG LED Screen
- **Screen ratio:** 16:9
- **Power:** 2 floor boxes
- **Sound:** PC audio only
- Videoconference capabilities

Dickens room:
- **Screen size:** 75” HD plasma screen
- **Screen ratio:** 16:9
- **Power:** Wall socket
- **Sound:** PC audio only
- Video conference capabilities

Aldrich-Blake room:
- **Screen size:** 2m x 1.2m screen, NEC Laser Light 5000 Lumen Projector
- **Screen ratio:** 16:10
- **Power:** Individual table top sockets
- **Sound:** Individual push to talk microphones & induction loop
- Barco Click Share – Wireless screen connector
- Videoconference capabilities
Carter room:
• **Screen size:** 55” HD plasma screen
• **Screen ratio:** 16:9
• **Power:** 2 table top connections
• **Sound:** PC audio only
• **Barco Click Share** – Wireless screen connector
• **Videoconference capabilities**

Magill room:
• **Screen size:** 55” HD plasma screen
• **Screen ratio:** 16:9
• **Power:** 2 table top sockets
• **Sound:** PC audio only
• **Videoconference capabilities**

Tudor-Hart room:
• **Screen size:** 75” HD plasma screen
• **Screen ratio:** 16:9
• **Power:** 2 floor boxes
• **Sound:** PC audio only
• **Videoconference capabilities**
**FAQ’S**

- **Is any AV included as standard for room hire bookings?** Yes, we include a data projector & screen or plasma screen, PA system with up to 3 microphones, Wi-Fi and flipchart with pens. Note: this includes each breakout room.

- **Will I require a dedicated technician?** We advise hiring a technician if you will be using more than 3 microphones during your event.

- **Do you have an induction loop?** Yes, we have an induction loop in our Great Hall, Council Chamber, Paget Room, Snow Room, Courtyard Suite, Worcester Room, Harvey Room, Bevan Suite and Aldrich-Blake Room

- **What phase power do you have?** 3 phase

- **What is the speed of your Wi-Fi?** Up to 200Mbps download and 200Mbps upload. Note: this is a shared resource so if a dedicated bandwidth is required, please ask your event planner.

- **Should I send my presentation to my AV technician prior to my event?** No, please bring this with you on the day and allow some time to discuss with your technician.

- **Can I bring an Apple MAC to use with your projectors?** Yes, however you will need to bring your own adapter cables.

- **Can I bring my own laptop?** Yes. Please ensure this is running on Windows 7 or above. Unfortunately, we are unable to connect Windows XP to our system.

- **Do you have wireless connection from laptop to projector?** In some rooms we have Barco ClickShare which wirelessly connects your laptop to our projector. We have this in the Great Hall, Murrell Room, Anderson Room and Worcester Room