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BEST VENUE FOR HYBRID





SUSTAINABILITY AWARD FOR VENUES



BEST VENUE CUSTOMER SERVICE



### **About**

For 100 years, BMA House has sat in the heart of London. Designed by Sir Edwin Lutyens – arguably the greatest British architect of the twentieth century – and opened by King George V, our remarkable Grade II listed building offers a beautiful backdrop to a whole host of events.

However, at BMA House we believe that the people who help you deliver your event are as important as the venue itself. We pride ourselves on being able to offer the best service from the initial enquiry all the way through to your event day, working closely with our service teams and renowned catering partners, Company of Cooks to achieve this.

BMA House brings together the very best of the past and present. Despite our historic

BMA House brings together the very best of the past and present. Despite our historic elegance we are able to offer all the comfort and convenience of a purpose-built venue. Our 22 unique and versatile spaces are all fitted with cutting edge AV facilities, in person, hybrid or virtual, to ensure your event runs smoothly.

We honour our past by naming many of our rooms after doctors who greatly contributed to the advancement of medicine. Yet, we also place an importance on looking after our future by practicing and promoting sustainability, as we know tomorrow depends on the sustainable work we do today. See <a href="mailto:page 17">page 17</a> for more details about our environmental ethos and practices.





### The Great Hall

The Great Hall is our largest space and one of the most beautiful, it never fails to make a truly breath-taking first impression. Majestic Corinthian columns with gold-leaf detailing and a 28-foot-high ceiling gives any event hosted in the Great Hall a sense of occasion. Located on the first floor, its two balconies offer fantastic views over the Courtyard, a perfect vantage point for photographers to capture large group shots.

The Great Hall's huge windows give an abundance of natural light. However full black out facilities are available if needed, along with state-of-the-art AV equipment which will be supported by our onsite technicians. The Great Hall has also been kitted out with its very own impressive, bespoke Hybrid Virtual Studio. See page 19 for further details.

The Great Hall has an impressive stage perfect for presentations and award ceremonies. Retractable theatre-style seating offers flexibility for organisers who need the space for more than one purpose. The room can host up to 294 guests in a theatre layout, 160 in a cabaret layout and 200 for dinner. It is also licensed for weddings of up to 200 guests.

#### **Capacities**

Theatre	294	
Caberet	160	
Reception	320	
Dinner	200	
Dinner dance	170	
Classroom	120	

#### **Dimensions**

Area	459.35m <sup>2</sup>
Height (max)	8.97m
Height (min)	7.71m
from stage	



### The Snow room

The Snow room is a bright, spacious room with stunning original arched windows, typical of Lutyens distinctive style, and an impressive 15-foot-high ceiling. As well as its aesthetic charms the Snow room also boasts an array of the latest AV equipment, including a high-spec data projector, in-built lighting, PA system and an induction loop. This, along with a removable stage, lends the room perfectly to events with speeches and presentations, such as award ceremonies and conferences. The Snow room can accommodate 64 cabaret style, 105 theatre style and 160 for a drinks reception.

The Snow room can be booked in conjunction with its neighbour, the equally impressive Paget room, both offering direct access to the Courtyard. Plus we offer a choice of cloakroom and registration locations either within the Snow room's annex or in between the Snow and Paget rooms.

#### **Capacities**

Theatre	105	
Caberet	64	
Reception	160	
Dinner	100	
Dinner dance	80	
Classroom	50	
Boardroom	36	
U-shaped	27	

#### **Dimensions**

Area	133.16m <sup>2</sup>
Annex area	40.25m
Height	5.1m





Situated on the ground floor, the Paget room is full of character and boasts a comprehensive range of high-end AV equipment. The room features Spanish mahogany panels and fireplaces from the original BMA House on the Strand, as well as large Lutyens windows, which floods the space with natural light. It is an impressive location for a variety of events, such as conferences, drinks receptions and dinners. The space can host 156 theatre style, 120 for a dinner and 160 for a drinks reception.

The room is often booked in conjunction with the similarly-sized Snow room, separated by a cloakroom and registration area. These two rooms make up the Lutyens suite, named after the building's architect Sir Edwin Lutyens. The Paget room has direct access to the Courtyard so you can get some fresh air during your conference's breaks.

### Capacities Theatre

Theatre	156	
Caberet	80	
Reception	160	
Dinner	120	
Dinner dance	90	
Classroom	60	
Boardroom	56	
U-shaped	46	

### **Dimensions**

Area	210.91m <sup>2</sup>
Height	5.1m



## Outside spaces

It's a rarity to find a venue in central London that offers two outdoors spaces, and BMA House is proud to be able to offer the luxury of choice.

Our first and largest outdoor area is the Courtyard. This spectacular space, within the heart of our historic venue, is the perfect setting for entertaining your guests. Surrounded by stunning architecture on three sides, the Courtyard is accessed through a set of beautiful, wrought iron gates, making for a very impressive entrance. Its striking fountain centrepiece creates an air of tranquillity away from the central London buzz, as well as provides a beautiful backdrop for photos. The Courtyard is always hired in conjunction with one of our equally sized and similarly impressive indoor spaces. All of which can host up to 320 guests.

Our second, smaller outside area is our beautifully tended botanical Garden. With its central pond surrounded by plants and flowers that have all been selected for their medicinal significance, the Garden provides both a fascinating and relaxed setting for a variety of events. The Garden is to be hired with the adjoining Garden room or the nearby Snow room, and can host up to 90 guests. Nestled alongside the oldest buildings within BMA House, the Garden has its own interesting story to tell. The site on which the Garden now resides, once sat the building in which Charles Dickens lived and penned some of his most famous works





### Conferences

BMA House combines cutting edge technology with historical charm and character in its range of highly flexible conference spaces. Along with our key spaces, we have an array of large and midsize rooms that can host conferences for up to 294 attendees.

Both our Bevan suite and Courtyard suite are ideal for conferences and presentations thanks to their fantastic AV facilities – an in-built PA system, an induction loop, video conferencing and a high-end projector, to name a few.

The Courtyard suite is a large, bright space due to its abundance of natural daylight and its contemporary fittings. It can be hired as one space or partitioned into its three separate entities, which can be used as breakout rooms for a larger conference. The Courtyard suite is situated, as the name suggests, alongside one of our beautiful outside spaces, a perfect place for your delegates to recharge their batteries in their breaks.

Our Bevan suite is a space with a unique aesthetic, owed to its beautiful domed barrelled ceiling. The Bevan suite is perfect for conferences that need space for additional sessions but want to be self-contained, as it is on the third floor, along with a similarly-styled space and individual smaller rooms that can be used for catering, and breakout-sessions respectively.

Please ask to see our DDR Packages.





## Meetings

BMA House offers a range of meeting rooms in a variety of sizes, providing you with the ideal setting to meet, talk and think.

Our Worcester room boasts all the state-of-the-art AV facilities an organiser could wish for. This includes a large projector screen and video-conferencing capabilities. Large windows fill the room with natural light, however the room does have complete blackout facilities if required.

However, if you were hoping for a room with period features from our Grade II listed building we can also offer this, and our Harvey room is the perfect example. With its Art Deco domed ceiling and stunning views of the London city skylines, it is one of our more beautiful midsized rooms. It comes with all the AV facilities you would need for a meeting as well as room for a removeable stage, the perfect final flourish for presentations.

We also have a number of additional smaller meeting rooms, such as our purpose-built boardroom, the Carter room. Its impressive wooden doors and solid wooden furniture make it a popular choice for VIP board meetings. Like the Worcester room, this room has large windows which offer a spectacular view over the Courtyard below but also has blackout blinds if needed. Our smaller rooms still come with fantastic AV facilities including video-conferencing.





Our venue has seven stunning spaces that can be hired for a multitude of events, from award ceremonies to summer or Christmas parties. This includes both Grade II listed and contemporary rooms, so you are sure to find a beautiful backdrop for your brief. Our location means the venue is immediately accessible for inbound partygoers, boasting excellent transport links.

Our flagship space, the Great Hall, can host up to 320 for a drinks reception and 200 for dinner. Whereas our majestic Snow and Paget rooms can each accommodate drinks receptions for up to 160 and dinners for up to 120. These spaces also come with the use of our larger outside area, the Courtyard, which can host up to 320 for drinks receptions, parties and barbeques, along with space for live music and garden games.

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For smaller events we have our newly refurbished Garden room, which opens directly onto its namesake. It is a light, spacious room thanks to its double-height ceiling and large windows. It has space for live music and a bar with the capacity of up to 90 for a drinks reception and 50 for a dinner

We've created inspiring packages for <u>summer</u> and <u>Christmas</u> parties to take the stress out of planning, along with an abundance of fabulous upgrade options to take your parties to the next level.











## **Courtyard**Ground Floor **Capacities**

300
320



## Courtyard suite Ground Floor Capacities

Theatre	120
Cabaret	64
Standing buffet	150
Classroom	64
Boardroom	58
U-shape	50

### **Bevan suite**Third Floor

**Capacities** 

Theatre	150
Cabaret	77
Standing buffet	150
Classroom	70
Boardroom	56
U-shape	50



### Black room Third Floor

**Capacities** 

capacitics	
Theatre	100
Cabaret	42
Standing buffet	100
Classroom	45
Boardroom	32
U-shape	27





## Harvey room Third Floor Capacities

Theatre	84
Cabaret	42
Standing buffet	100
Classroom	45
Boardroom	32
U-shape	27



## Council Chamber First Floor Capacities

Theatre	97
Without top table	88





## Prince's room First Floor Capacities

Theatre	70
Cabaret	42
Standing buffet	75
Classroom	30
Boardroom	36
U-shape	30



## Garden Ground Floor Capacities

Cupacities		
Standing buffet	90	
Standing reception	90	

### Garden room Lower Ground Floor Capacities

Capacitics	
Dining	48
Standing buffet	90
Standing reception	9(



### **Murrell-Barnes suite**Ground Floor

### Capacities

Capacities	
Theatre	88
Cabaret	42
Standing buffet	100
Classroom	34
Boardroom	38
U-shape	32





### Worcester room First Floor

### **Capacities**

Theatre	72
Cabaret	30
Standing buffet	75
Classroom	30
Boardroom	36
U-shape	33



### **Anderson-Barnes suite**Ground Floor

#### **Capacities**

Theatre	70
Cabaret	28
Standing buffet	80
Classroom	24
Boardroom	32
U-shape	26





### Lister-Fleming suite Third Floor Canacities

Capacitics	
Theatre	40
Cabaret	28
Standing buffet	40
Classroom	20
Boardroom	24
U-shape	20



## Murrell room Ground Floor Capacities

- upudition	
Theatre	55
Cabaret	28
Standing buffet	70
Classroom	30
Boardroom	30
U-shape	24

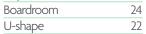
### **Dickens room**Lower Ground Floor

Capacities

Theatre	40
Cabaret	28
Standing buffet	40
Classroom	20
Boardroom	24
U-shape	20











Anderson room
Ground Floor
Capacities

Capacitics	
Standing buffet	50
Boardroom	22
U-shape	16



Jenner room
Third Floor
Capacities

Standing buffet	20
Boardroom	18
U-shape	15





### **Tudor-Hart room** Second Floor Canacities

capacities	
Boardroom	16
U-shape	14



#### **Barnes room Ground Floor** Capacities

Capacities	
Standing buffet	30
Boardroom	12
U-shape	9

### Simpson room Third Floor

Capacities	
Standing buffet	16
Boardroom	12
U-shape	10



### **Lister/ Fleming rooms**

Third Floor

Capacities	
Standing buffet	20
Boardroom	12
U-shape	10





**Carter room** First Floor Capacities

Boardroom	12
U-shape	10



Magill room Second Floor **Capacities** 

Boardroom 10 U-shape 9



### Food & drink

We understand how important catering is at any event. Whether you're hosting an awards ceremony, a working lunch, a wedding breakfast or a canapé reception, our renowned catering partners, Company of Cooks, will create and serve fabulous, freshly-prepared food and drink your guests will love.

With taste and wellbeing at the heart of everything they do, our chefs use only the finest seasonal ingredients and their British-inspired menus are both innovative and nutritious. They expect suppliers to adhere to the same high ethical and sustainability standards as themselves and source local produce wherever possible.

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As well as offering a wide range of menus as part of our set packages, our kitchens are always happy to work with organisers or individuals who would like to create a bespoke menu for their event.

Click here to see our menu.





## Sustainability & accessibility

As the home of the British Medical Association, BMA House has long recognised the importance of sustainability and how our actions impact those we serve as well as wider society. We understand that placing sustainability at the heart of what we do provides long-term benefits for human health and wellbeing. Our continued commitment has won us the 'Sustainability awards for Venues' in 2023 and 2024 at the London Venue and Catering awards. We are also ECOsmart Accredited – Platinum and Green Tourism Accredited – Gold.

On our ever evolving journey towards reducing our impact on the environment we have made the following achievements and implemented the following measures:

- Delegate carbon footprint reduced by 69% (since 2018).
- Water usage reduced by 5.4 million litres per year.
- Gas, fuel and electricity are strictly sourced from renewable sources only.
- Clean Air Walking Route to venue 57% air pollution reduction.
- Carbon balanced and water neutral events options.
- Plastic and paper free events options.
- Biodiverse landscaping.
- Onsite herb garden used as part of catering provisions.
- Carbon neutral interior design and decor.
- Sustainable lighting in venue (LEDs & PIR).
- Tap Water to Ozone cleaning system.
- Cycle to Work scheme (including free bike maintenance) over 40% staff uptake.
- Sustainable IT infrastructure.

Here at BMA House, accessibility is hugely important to us. We are committed to creating a welcoming and inclusive space and removing any barriers to participation in events at BMA House. We understand that everyone's accessibility needs are different, which is why having detailed, accurate information is so important. All of the details you'll find in the guides have been checked in person, on site, by trained surveyors.

VENUE ACCESSIBILITY AT BMA HOUSE / BMA HOUSE: A SUSTAINABLE LONDON VENUE













BEST VENUE FOR HYBRID





SUSTAINABILITY AWARD FOR VENUES



BEST VENUE CUSTOMER SERVICE



## Technology

Clients tell us they initially booked BMA House because of its history and architecture but the quality of the AV facilities and the expertise of our support team keep them coming back.

Specifics for each of our spaces vary, but throughout the venue organisers can expect complimentary in-built PA systems, data projectors, LED screens, mics, and Wi-Fi. We can also offer video conferencing, SMART flipcharts, and induction loops.

Our Council Chamber, purpose built to facilitate interactive debates, AGMs and presentations, is one of our most impressive rooms in terms of AV, with individual push-to-talk mics, laptop connectivity, and a live voting panel for each of its 97 seats.

Onsite technicians provide support to all meeting rooms during the day and full day hire of our larger spaces comes with a dedicated technician who will take care of all your AV needs, leaving you to concentrate on your guests.

As well as all the in-built facilities we also have a range of equipment organisers can hire, should you need to.

See the next page for a more detailed overview of AV we can provide to facilitate hybrid or purely digital events. Or **click here** to download our audio visual guide.





## Hybrid & digital packages

As one of the country's leading hybrid venues, we know that high-quality, high-spec technology is absolutely vital to a successful conference. As a minimum, each of our conference rooms come fully equipped with the following:

- Data projection and screen.
- Portable induction loop.
- WiFi & Wired Broadband.
- Lectern.
- State-of-the-art PA system.

What's more, our largest space, the Great Hall, has its own bespoke Hybrid Virtual Studio, designed to seamlessly meld virtual and in-person elements for a truly immersive conference experience.

Additional equipment is available to hire should your event require more specific technological support. Our dedicated in-house team have also created several hybrid and digital event packages to help you get the most out of your event, along with a guide to AV facilities at BMA House.

For further information and prices on our hybrid and digital packages **click here**.



### How to find us

### Location

Opposite Tavistock Square, on Upper Woburn Place

### **Tube**

**Euston** (6 minutes walk) **St Pancras** (12 minutes walk)

### SatNav Post Code

Taxis to come to front of the building WC1H 9JZ

### **The Events Team**

Our events team are ready to hear from you Call us now on **020 7874 7020** or email us at **events@bma.org.uk** 



Sacha Dearden



Victoria Lewis

Ellie Lo



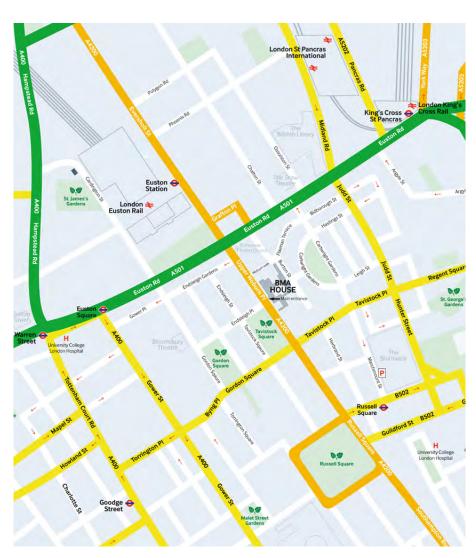
Tom Donnelly



Dylan Cartmer-Edwards



Aleena Khan





# Hospitality with heritage

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